

**Application to:
City of Earlham
Board of Adjustment**

Filing fee: \$300.00 residential, \$350.00 commercial

(Per Earlham Code of Ordinances Chapter 165.21(3), any additional cost incurred by the City shall be paid by the applicant prior to receiving the permit. If the variance is not granted, a bill will be sent to the property owner for the balance of the total cost. If property owner does not pay the bill within 30 days, the amount will be assessed to property taxes in the same manner as stated in Earlham Code of Ordinances of Chapter 92.06.)

Paid _____

Receipt No. _____

I/We, the undersigned, do hereby request that you consider this application for:

_____ Variance

_____ Conditional Use

_____ Appeal

Address of Property: _____ Phone: _____

The following are persons having an interest in the above mentioned property:

Recorded Owner/s: _____

Address _____ Phone: _____

Contract Purchaser/s: _____

Address _____ Phone: _____

Lessee/s: _____

Address _____ Phone: _____

Please respond to the following questions providing any information requested.

1. Legal description of the subject property: _____

2. Present zoning classification: _____

3. Describe the existing uses in the immediate vicinity and explain whether the proposed variance/use would have any adverse affect on surrounding properties.

4. Are there any circumstances unique to the property which do not apply to other properties in the immediate vicinity and which would result in the inability of your property to yield a reasonable return? If so, please describe. _____

5. What hardship will result if the variance/use is not granted? Explain in detail. _____

6. Explain why the conditional use you are requesting is necessary. _____

7. Will the proposed variance/use interfere with the development or use of the neighboring property? If yes, please explain? _____

8. Please provide any additional information which supports your request or appeal.

ON PENALTY OF PERJURY, I DECLARE THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

 APPLICANT Date

 OWNER Date

Office Use:

Date _____ Owners within _____ feet notified (list attached)

Date _____ Board of Adjustments meeting held

Decision: _____
 (Meeting minutes attached)