

**UNAPPROVED MINUTES**  
**Earlham City Council Meeting**  
**July 9, 2018**

The Earlham City Council met in regular session on Monday, July 9, 2018, at Earlham City Hall. Mayor Lillie called the meeting to order at 7:00 p.m. and the following answered roll: Fredericksen, Griswold, Petersen, Swalla. Absent: Payne. Staff present: Clerk Hibbs, Public Works Supervisor Coffman, Police Chief Heimdal.

1. Approval of Agenda  
**Motion by Griswold, second by Fredericksen, to approve agenda.**  
**Roll: Ayes – unanimous. Motion passes.**
2. Proclamation for Home Rule 50<sup>th</sup> Anniversary
3. Public Forum – None
4. Consent Agenda:
  - a. Minutes of June 13, 2018 Council meeting
  - b. July 9, 2018 Treasurer’s report
  - c. July 9, 2018 Claim & Receipts report**Motion by Fredericksen, second by Petersen, to approve consent agenda**  
**Roll: Ayes – unanimous. Motion passes.**
5. Boards, Commission, Committee Reports  
Municipal Enterprises Committee meeting set for Monday, July 23, 2018, at 7:00 p.m. to discuss painting of water tower.  
Swalla asked if the Planning & Zoning Committee has met regarding the townhouse district issue. Hibbs said the meeting was scheduled but apparently there wasn’t a quorum. They are in the process of rescheduling.
6. Department Reports
  - a. Public Works - Gary Coffman, Public Works Supervisor  
Regular summer work, storm clean up, 4<sup>th</sup> of July set up and tear down. Moved flow meters again in sanitary sewer. Have moved 4 times. Engineers are putting data together. Tree removal before and after storms. Street sweeping done. Water survey done last week with DNR. Coffman stated there appears to be a large water leak in town which he is trying to find.
  - b. Police - Police Chief Jason Heimdal  
Moved speed sign for vehicles heading out of town. Has had tires repaired due to nails. Attended Hero Day at the KOA Campground. Had mental health meeting with Madison County Hospital to discuss available resources. Tree fell on Charger and dented hood. Reported a relatively quiet 4<sup>th</sup> of July with a few fireworks calls.
7. OLD BUSINESS – None.
8. NEW BUSINESS
  - a. Consider approval of Resolution No. 18-23, Amending Resolution 18-18 Transfers of Funds for FY18  
**Motion by Swalla, second by Petersen, to approve Resolution No. 18-23, Amending Resolution No. 18-18 Transfers of Funds for FY18**  
**Roll: Ayes – unanimous. Motion passes.**
  - b. Consider approval of Resolution No. 18-24 Amending Emergency Operations Plan for the City of Earlham.  
**Motion by Swalla, second by Fredericksen, to approve Resolution No. 18-24, Amending the Emergency Operations Plan for the City of Earlham.**  
**Roll: Ayes – unanimous. Motion passes.**

- c. Consider approval of quote from Unplugged Wireless for installation of outdoor siren including new pole for \$6,000.00  
Coffman stated Lillie Plumbing & Heating has already started this work. This was not communicated to Chief Boyle, who obtained the quote, before the work began. No action taken.
- d. Consider approval of liquor license for Saison II, contingent upon dram shop.  
**Motion by Petersen, second by Swalla, to approve the liquor license for Saison II, contingent upon completion of application with the Alcoholic Beverage Division and obtaining dram shop.**  
**Roll: Ayes – unanimous. Motion passes.**
- e. Consider approval of request from Mai Morris, Earlham Courtyard Committee, for City help in hauling old concrete from work site.  
Mai Morris stated this is a project developed by the teachers at the Earlham School to create an outdoor classroom. She described the scope of the work being done. Volunteers hauled out the gravel which was done by hand. She asked for City help in clearing out and hauling away old concrete from the work site. Consensus of Council is to provide City help on this project.
- f. Discussion and possible action on city credit cards  
Hibbs stated she wanted to switch the city credit card to the Earlham Savings Bank. They require each signatory to have a card in their name. Hibbs asked permission to get several cards, keeping them in the safe to be used only upon request from department heads.  
**Motion by Griswold, second by Fredericksen, to move the credit card account to Earlham Savings Bank, and to get cards for each signatory.**  
**Roll: Ayes – unanimous. Motion passes.**

9. Mayor's Report

Mayor Lillie thanked Mayor-Pro Tem Swalla for running the June meeting in his absence. He also mentioned a conversation he had with the school focused on growth in Earlham. The discussion has led to the need to form a mayor-appointed, citizen committee possibly consisting of representatives from the City Council, School, and local realtors, contractors, bankers, etc. He stated the Madison County Development Group could possibly help set this up.  
He also reported on the property at 150 S Chestnut. Preliminary purchase agreement has been signed. A price has been negotiated which will be less the insurance payment received for hail damage. Closing will probably not take place until late October.

10. Clerk's Report

Hibbs gave brief report on progress of CDBG housing rehabilitation progress. Discussion on the property in the project needing sewer repair. City will pay for this work since damage occurred during a City water project.

11. Council comments/discussion

12. Adjourn

**Motion by Swalla, second by Griswold, to adjourn.**  
**Roll: Ayes – unanimous. Motion passes.**

Being there was no further business, the meeting was adjourned at 8:30 p.m.

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Jeff Lillie, Mayor

Attest: \_\_\_\_\_  
Mary Sue Hibbs, Clerk/Treasurer