

UNAPPROVED MINUTES
Earlham City Council Meeting
February 11, 2019

The Earlham City Council met in regular session on Monday, February 11, 2019, at Earlham City Hall. Mayor Lillie called the meeting to order at 7:00 p.m. and the following answered roll: Fredericksen, Griswold, Payne, Swalla. Absent: Petersen. Staff present: Public Works Supervisor Coffman, Police Chief Heimdal. Also present Community Center Board members Jon Goff, Jeremy Petersen, Doty Faux.

1. Approval of Agenda

Motion by Fredericksen, second by Swalla, to approve agenda.

Roll: Ayes - unanimous. Motion passes.

2. Public Forum – None

3. Consent Agenda:

a. Minutes of January 14, 2018 Council meeting

b. February 11, 2019 Treasurer's report

c. February 11, 2019 Claim & Receipts report

d. Approve Resolution No. 19-11, Appointing a Representative and Alternate Representative to the Madison County Emergency Management Commission.

Motion by Payne, second by Fredericksen, to approve consent agenda.

Roll: Ayes - unanimous. Motion passes.

4. Boards, Commission, Committee Reports

a. Finance Committee

Chairperson Griswold stated the committee received two good proposals on the sale of The Old Fire Station. The Budget Workshop for January 25th was postponed since the public hearings and passage of resolutions authorizing a loan agreement for the new tower need to be done before budget approval. Mayor read a letter he received from Dan Von Rentzell regarding the sale of the Old Fire Station. Mayor said he would address the questions addressed in the letter. No other action taken by council.

b. Human Relations Committee

Health insurance renewal was discussed. Chairperson Swalla stated the renewal rates for the Aetna policy were increasing 19.11%. It was decided to recommend to Council a policy from United HealthCare River Valley, with a premium rate increase of 7.25%, over current policy. The deductible and out of pocket maximums went up on all policies discussed.

c. Municipal Enterprises Committee

Water Tower - Mike Anthony from Shive Hattery and ECSD Superintendent Mike Wright, as well as School Board Member Jess Tiemeyer, joined discussion on the design of the water tower. Anthony will come to next meeting with several designs based on the discussion.

Water rate increase – Chairperson Fredericksen stated Warren Water District has informed us of \$0.20/1000 gallons rate increase effective April 1, 2019. Along with this, there will be an already planned 4% increase to help fund the new water tower.

5. Department Reports

a. Public Works - Gary Coffman, Public Works Supervisor

Coffman stated department has been busy with snow removal. There was a water main break at the intersection of 3rd Street and Elm Avenue last Friday. The third blower at the lagoon has been repaired. The water lead and copper procedures have been changed by the DNR. He mentioned they are still working on inspecting the remaining 125 sump pumps. Property owners have until July 1st to have their sump pump inspected/installed/repaired.

- b. Police - Police Chief Jason Heimdal
Presentation at Young Explorers Day Care on Stranger Danger. Joined with the Fire Department in a railroad training class. Participated in sexual assault investigation training class with Winterset as well as NCIC training on criminal background checks. The Explorer squad car damaged in accident last month will get in next week for repair.

6. OLD BUSINESS - none

7. NEW BUSINESS

- a. Consider approval of Resolution No. 19-06, approving the Application for Tax Abatement Under the Earlham Urban Revitalization Plan for Earlham, Iowa, for 265 NW 8th Street
Mayor Lillie stated he would entertain one motion to approve items a, b, & c, if there were no questions or concerns on any item.
- b. Consider approval of Resolution No. 19-07, approving the Application for Tax Abatement Under the Earlham Urban Revitalization Plan for Earlham, Iowa, for 260 NW 8th Street
Mayor Lillie stated he would entertain one motion to approve items a, b, & c, if there were no questions or concerns on any item.
- c. Consider approval of Resolution No. 19-08, approving the Application for Tax Abatement Under the Earlham Urban Revitalization Plan for Earlham, Iowa, for 220 NW 8th Street
Mayor Lillie stated he would entertain one motion to approve items a, b, & c, if there were no questions or concerns on any item.

Motion by Payne, second by Frederickson, to approve Resolution No. 19-06, 19-07, and 19-08, approving the Application for Tax Abatement Under the Earlham Urban Revitalization Plan for Earlham, Iowa, for 265, 260, and 220 NW 8th Street.

Roll: Ayes – unanimous. Motion passes.

- d. Consider approval of Resolution No. 19-09, Approving the Reimbursement of Property Taxes for 225 NW 8th Street, Earlham, Iowa, In Lieu of Tax Abatement
Mayor Lillie explained the reasoning behind these reimbursements. Lillie stated he would entertain one motion to approve items d and e, if there were no questions or concerns on any item.
- e. Consider approval of Resolution No. 19-10, Approving the Reimbursement of Property Taxes for 240 NW 8th Street, Earlham, Iowa, In Lieu of Tax Abatement
Mayor Lillie explained the reasoning behind these reimbursements. Lillie stated he would entertain one motion to approve items d and e, if there were no questions or concerns on any item.
Motion by Swalla, second by Payne, to approve Resolution No. 19-10, and 19-11, approving the Reimbursement of Property Taxes for 225 and 240 NW 8th Street, Earlham, Iowa, In Lieu of Tax Abatement
Roll: Ayes – unanimous. Motion passes.
- f. Presentation by Lauren Volz of United Risk Services on insurance renewal.
Mr. Volz presented a dividend check from IAMU in the amount of \$7,966.55. He went over all areas of coverage explaining there were no changes. He talked about the loss summary report, which included claims for hail damage, auto damage and liability.
- g. Discussion and possible action on Levitt Foundation Grant – Chicks With Checks
Connie Terry said planning is underway and they are working with the Foundation. She stated Earlham is the only Iowa town to apply for and receive this grant, as well as being the smallest recipient. Hometown Market will be the sole food vendor for the events. Local non-profit organizations who volunteer at the events will have the opportunity to “pass the hat” for their groups. Along with \$5000 matching contribution, Terry requested custodial services (normal cleanup), security

(on duty police officer), a waiving of Transient Merchant permits for vendors, and variance of noise ordinance to allow amplification system from 5:00 to 9:00 pm on the ten concert dates. Consensus of council agreed this event was important to building community in Earlham as well promoting recreation/entertainment.

Motion by Griswold, second by Payne, to contribute a \$5,000 matching donation to the Levitt AMP Earlham Music Series.

Roll: Ayes – unanimous. Motion passes.

- h. Discussion and possible action on raising rental rates for the Earlham Community Center. Board members stated they had wanted to wait until the renovations to the kitchen were complete before raising rates. Current rate is \$250 for the entire Great Room. Discussion on rates for out of town versus local. It was suggested to use the ECSO boundaries as “local”. Also discussed the rent for the Senior Meal site should be increased. Community Center Chairperson Faux stated the contract with Madison County Elderly Services is up in March. Mayor said he would contact them to discuss new Contract. After discussion, it was decided to raise the rate for the Great Room to \$325.00, and \$200 for half of the room.

Motion by Swalla, second by Fredericksen, to raise the rental rate for the Great Room at the Earlham Community Center to \$325.00 per day, and \$200.00 per day for one-half of the Great Room.

Roll: Ayes – unanimous. Motion passes.

- i. Consider approval of Resolution No. 19-12, Fixing Date For A Meeting On The Proposition To Authorize A Loan Agreement And The Issuance Of Not To Exceed \$700,000 General Obligation Capital Loan Notes To Evidence The Obligations Of The City Thereunder. (*new water tower*)

Motion by Swalla, second by Griswold, to approve Resolution No. 19-12 Fixing Date For A Meeting On The Proposition To Authorize A Loan Agreement And The Issuance Of Not To Exceed \$700,000 General Obligation Capital Loan Notes To Evidence The Obligations Of The City Thereunder, for March 11, 2019, at 7:00 p.m.

Roll: Ayes – Unanimous. Motion passes.

- j. Consider approval of Resolution No. 19-13, Fixing Date For A Meeting On The Proposition To Authorize A Loan Agreement And The Issuance Of Not To Exceed \$700,000 Water Revenue Capital Loan Notes To Evidence The Obligations Of The City Thereunder. (*new water tower*)

Motion by Griswold, second by Swalla, to approve Resolution No. 19-13 Fixing Date For A Meeting On The Proposition To Authorize A Loan Agreement And The Issuance Of Not To Exceed \$700,000 General Obligation Water Revenue Capital Loan Notes To Evidence The Obligations Of The City Thereunder, for March 11, 2019, at 7:00 p.m.

Roll: Ayes – Unanimous. Motion passes.

- k. Set Public Hearing for water rate increase for March 11, 2019 (*\$0.20/1000 gal + 4%*)

Motion by Fredericksen, second by Griswold, to set March 11, 2019, at 7:00 p.m. as date and time for the Public Hearing on Ordinance No. 403, An Ordinance Amending The Code Of Ordinances Of The City Of Earlham, Iowa, 2017, Chapter 92 Water Rates.

Roll: Ayes – Unanimous. Motion passes.

- l. Set Public Hearing for FY20 Budget for March 11, 2019 7:00 p.m. at Earlham City Hall.

Motion by Griswold, second by Fredericksen, to set March 11, 2019, at 7:00 p.m. as date and time for the Public Hearing on the FY2020 Budget.

Roll: Ayes – Unanimous. Motion passes.

8. Mayor's Report

Mayor stated he attended the County Auditor's Budget Meeting February 7, 2019. He had conversation with ECSD Superintendent Wright regarding their FY2020 levy. He stated their levy will be going down by \$0.75, so our increase, due to new water tower, will have less of an impact on citizens.

9. Clerk's Report – none

10. Council comments/discussion – none

11. Adjourn

Motion by Swalla, second by Fredericksen, to adjourn.

Roll: Ayes – Unanimous. Motion passes.

Being there was no further business, the meeting was adjourned at 8:15 p.m.

Jeff Lillie, Mayor

Attest: _____
Mary Sue Hibbs, Clerk/Treasurer