

UNAPPROVED MINUTES
Earlham City Council Meeting
January 13, 2020

The Earlham City Council met in regular session, on Monday, January 13, 2020, at Earlham City Hall. Mayor Lillie called the meeting to order at 7:01 p.m. and the following answered roll: Baskin, Fredericksen, Payne, Petersen, Swalla. Staff present: Public Works Supervisor Coffman, Police Chief Heimdal, Clerk Hibbs. Also present: Fire Chief Boyle, Rescue Captain Hopp.

1. Approval of Agenda
Motion by Fredericksen, second by Swalla, to approve agenda.
Roll: Ayes – unanimous. Motion passes.
2. Public Forum – None
3. Consent Agenda:
 - a. Council meeting minutes for December 9, 2019
 - b. Treasurer’s Report for January 13, 2020
 - c. Claims and Receipts Report for January 13, 2020
 - d. Consider approval of Resolution No. 20-01 Designation of The Earlham Echo and the Winterset Madisonian as the Official Newspaper for the City of Earlham, Iowa, for 2020.
 - e. Consider approval of Resolution No. 20-02 Approving the Mayor’s Appointment of The Law Firm of Peer, Nelson, & Braland as City Attorney for the City of Earlham for 2020.
 - f. Consider approval Resolution No. 20-03 Designating Earlham Savings Bank and Piper Jaffray & Co. As Depositories for Public Funds Belonging To The City Of Earlham, Iowa, For 2020.
 - g. Consider approval of Mayor’s appointments of Shawn Boyle as Fire Chief and David Hopp as Rescue Captain for 2020.
 - h. Consider approval of Class E Liquor License with Native Wine Permit, Carryout Beer, and Sunday Sales for Casey’s General Store #2644.
 - i. Consider approval of Special Class C Liquor License (Beer/Wine) for Bricker-Price Restoration Corporation.
 - j. Consider approval of Mayor’s appointment of Lance Ridgely to Earlham Library Board**Motion by Petersen, second by Payne, to approve consent agenda.**
Roll: Ayes – unanimous. Motion passes.
4. Boards, Commission, Committee Reports
 - a. Public Safety Committee
Chairperson Payne stated the committee met right before the Council meeting and discussed the police car purchase schedule. It was the consensus of committee to recommend that we stay on schedule and purchase a replacement vehicle for the Charger in FY21.
 - b. Human Resource Committee
Chairperson Swalla stated the committee met right before the Council meeting and discussed the health insurance renewal. It was the consensus of the committee to recommend that we go with “Option 1”, the policy that is closest to the current policy. There will be a 11,4% increase in premium.
5. Department Reports
 - a. Public Works - Gary Coffman, Public Works Supervisor
Coffman reported on the following: Water main break, snow removal, leaf cleanup, tree trimming, truck maintenance, new Bobcat repair (x2). He also reported on a sewer problem at 415 NW Elm Street, where a water main installation in 2015 ran into the sewer service line, causing sewer problems for the resident. The situation has been repaired by the public works department and at city expense.
 - b. Police Department – Chief Jason Heimdal
New battery for the Explorer. Sand participated in Shop With A Copy in Winterset. There were no issues with fireworks on New Years Eve. Reported on a recent dog bite. Swalla said there should have been a hearing to determine if the dog is a vicious dog. Mayor stated he has spoken with both the dog owner and the victim. He believes Heinz-57 would not have adopted out the dog if they believed it had

vicious tendencies. Owner Laura Klisaris said she believes this was an unfortunate accident and they are planning to erect a fence to make sure dog is contained to the yard. Consensus of Council is to hold a hearing to hear both sides of the issue. Hearing will be held Thursday, January 16, 2020, 6:30 p.m. at City Hall

- c. Annual Report Earlham Volunteer Fire Dept – Shawn Boyle, Chief
Chief Boyle stated they responded to 88 calls in 2019, with an average of 8.5 fire fighters per call. EFD offers a minimum of 2 hours training each month and encourages extra outside training. Chief Boyle has been focused on safety with emphasis on cleaning gear and equipment because of exposure to toxic chemicals. Department has been very involved in Community Relations. Swalla asked what their plans were for the Griller building. Boyle said they are currently using it for training and vehicle storage. They are holding back on planning for a new building until at least the water tower is built. Chief Boyle thanked the Mayor and Council for their continued support.
- d. Annual Report Earlham Rescue – David Hopp, Captain
Captain Hopp stated they responded to 128 emergent calls and 70 non emergent calls. He reported they have 8 EMTs, 3 RNs, and 1 paramedic, with an additional paramedic in training. This staffing allows them to serve as a provisional Advanced EMT non-transport service (one of only a few volunteer AEMT units in central Iowa). He likewise thanked the Mayor and Council for their continued support, as well as the Earlham Fire and Police Departments for helping them provide patient care in a safe environment.

6. OLD BUSINESS

- a. Discussion on United HealthCare insurance renewal – tabled from December
Consensus of Council to go with recommendation of Human Resource Committee to go ahead with “Option 1”.

7. NEW BUSINESS

- a. Consider approval of Ordinance No. 417, Amending the Code of Ordinances of the City of Earlham, Iowa, 2017, by Amending Chapter 106 Collection of Solid Waste, Section 106.08 Collection Fees
Motion by Payne, second by Swalla, to approve. Ordinance No. 417, Amending the Code of Ordinances of the City of Earlham, Iowa, 2017, by Amending Chapter 106 Collection of Solid Waste, Section 106.08 Collection Fees
Roll: Ayes - unanimous. Motion passes.
- b. Consider approval of waiving 2nd and 3rd Readings of Ordinance no. 417.
Motion by Fredericksen, second by Swalla, to waive 2nd & 3rd Readings of. Ordinance No. 417, Amending the Code of Ordinances of the City of Earlham, Iowa, 2017, by Amending Chapter 106 Collection of Solid Waste, Section 106.08 Collection Fees
Roll: Ayes - unanimous. Motion passes.
- c. Consider approval of Resolution No. 20-04 Approving a Transfer of \$1,096.87 From General Fund to the Community Center Fund to Zero-Out the Negative Fund Balance at the End of FY2019.
Motion by Swalla, second by Payne, to approve. Resolution No. 20-04 Approving a Transfer of \$1,096.87 From General Fund to the Community Center Fund to Zero-Out the Negative Fund Balance at the End of FY2019.
Roll: Ayes - unanimous. Motion passes.
- d. Consider approval of Resolution No. 20-05 Approving a Transfer of \$5,270.90 from General Fund to Tax Increment Financing Fund to Zero-Out the Negative Fund Balance at the End of FY2019 Due to Delinquent Taxes.
Motion by Fredericksen, second by Petersen, to approve. Resolution No. 20-05 Approving a Transfer of \$5,270.90 from General Fund to Tax Increment Financing Fund to Zero-Out the Negative Fund Balance at the End of FY2019 Due to Delinquent Taxes.
Roll: Ayes – unanimous. Motion passes

- e. Consider approval of Resolution No. 20-06 Approving the Application for Tax Abatement for 330 NE Oak Avenue, Earlham, Iowa.
Motion by Petersen, second by Baskin, to approve. Resolution No. 20-06 Approving the Application for Tax Abatement for 330 NE Oak Avenue, Earlham, Iowa.
Roll: Ayes – unanimous. Motion passes.
- f. Discussion and possible action 2020 Levitt Earlham Summer Music Series – Connie Terry
Dusky & Connie Terry presented a request for the City of Earlham to contribute towards the concerts including: custodial services; security services; noise ordinance, “Community Projects” license exemption of Peddlers, Solicitors and Transient Merchant ordinance for vendors at park; and a \$5,000 matching donation.
Motion by Fredericksen, second by Payne, to approve the request presented by Chicks With Checks for contributions toward the Levitt Amp Earlham Music Series.
Roll: Ayes – unanimous. Motion passes.
- g. Discussion and possible action on Madison County Windmill Ordinance
Mayor stated he has been in conversation with Madison County Board of Supervisors. No action is needed by Council at this time, although he encouraged Council members to contact the Board of Supervisors to discuss this issue.
- h. Set date for Public Hearing on FY21 Maximum Property Tax Dollars for February 10, 2020, 7:00 p.m.
Motion by Petersen, second by Baskin, to set date for Public Hearing on FY21 Maximum Property Tax Dollars for February 10, 2020, 7:00 p.m.
Roll: Ayes – unanimous. Motion passes.
- i. Set date for Public Hearing on FY20 Budget Amendment for February 10, 2020, 7:00 p.m.
Motion by Payne, second by Baskin, to set date for Public Hearing on FY20 Budget Amendment for February 10, 2020, 7:00 p.m.
Roll: Ayes – unanimous. Motion passes.
8. Mayor’s Report
Attended the Madison County Emergency Management Meeting.
9. Clerk’s Report –
 - a. FY20 Budget Committee meeting schedule
Confirmed meeting schedule with committee members.
 - b. Warren water rate
Stated there is a \$0.75/1000 increase in water rates from Warren. This, plus our scheduled 4% rate increase will be in an ordinance which will be considered for approval at the February council meeting.
 - c. Census
Reported on meeting with Census representative.
 - d. Council computers (budget)
Asked if computers or tablet should be included in budget. Consensus was yes with a maximum of \$400 per computer. Not everyone needs new computer.
10. Council comments/discussion – None

11. Adjourn

Motion by Fredericksen, second by Payne, to adjourn.

Roll: Roll: Ayes – unanimous. Motion passes.

Being there was no further business, the meeting adjourned at 8:45 p.m.

Jeff Lillie, Mayor

ATTEST: _____
Mary Sue Hibbs, Clerk/Treasurer