

UNAPPROVED MINUTES
Earlham City Council Meeting
January 10, 2022

The Earlham City Council met in regular session on Monday, January 10, 2022, at Earlham City Hall. Mayor Lillie called the meeting to order at 7:01 p.m. and the following answered roll: Baskin, Mudge, Nelsen, Swalla. Absent: Fredericksen. Also present: Clerk Hibbs, Police Chief Heimdal, Public Works Supervisor Coffman

1. Approval of Agenda

Motion by Baskin, second by Swalla, to approve agenda.

Roll: Ayes – unanimous. Motion passes.

2. Public Forum – None

3. Consent Agenda:

- a. Council meeting minutes for 12-13-21 and 12-27-21
- b. Treasurer's Report for 01-10-22
- c. Claims and Receipts Report for 01-10-22
- d. Consider approval of Ownership Update for License #LE0002323 Casey's General Store #2644
- e. Consider approval of Special Class C Liquor License No BW0095716 (BW) for Bricker-Price Block Restoration Corporation. Pending dram approval
- f. Consider approval of new liquor License for Beans & Beignets pending dram approval
- g. Consider approval of Resolution No. 22-01 Designation of The Earlham Echo and the Winterset Madisonian as the Official Newspapers for the City of Earlham, Iowa, for 2022.
- h. Consider approval of Resolution No. 22-02 Approving the Mayor's Appointment of The Law Firm of Peer, Nelson, & Braland as City Attorney for the City of Earlham for 2022.
- i. Consider approval Resolution No. 22-03 Designating Earlham Savings Bank and Piper Sandler & Co. as Depositories for Public Funds Belonging to The City of Earlham, Iowa, For 2022.
- j. Consider approval of Mayor's re-appointment of Shawn Boyle as Fire Chief, and Blake Boyle as Rescue Captain.
- k. Consider approval of Resolution No 22-04, removing Scott Petersen as signatory at Earlham Savings Bank, and adding as new signatory, Mayor Pro Tem Brock Fredericksen

Motion by Baskin, second by Swalla, to approve consent agenda.

Roll: Ayes – unanimous. Motion passes.

4. Department Reports

- a. Public Works - Gary Coffman, Public Works Supervisor
Two trees came down due to wind storm, and two street light poles came down. That particular model of pole has been discontinued and the replacement model is 2 feet taller. He stated council should start thinking about possible replacing all of the decorative lights. These lights are over 20 years old. City owns 28 lights and 2 are privately owned. Mayor said possible Committee meeting to discuss. Coffman said he will bring some information to the Budget Workshop on Thursday. He said part of Library fence came down but the whole things need to be replaced. Public works took down two ash trees, and all stumps have been ground down at Gendler. Snow removal. Hasn't heard anything about Dollar General. Attended SRF meeting regarding Storm Sewer. No word from Verizon as to when the pole/antenna will be put up. Baskin asked about the windmill blade recycling. Mayor said it is no longer on city property, so it is now a private issue and City is no longer involved
- b. Police Department – Chief Jason Heimdal
Fire arm qualification for part-time officers. Bought a safe to use for evident storage.
- c. Annual Report – Earlham Fire Department, Chief Shawn Boyle
There are 20 members on Roster. There were 64 calls for service with an average of 7 people per call. Blake Boyle is the in-house training officer, but they do other training as well, with over 900 hours of training this year. They followed covid guidelines during 2021 and there was no interruption of service. They were able to resume their public relations activities; parades, educating children, etc.

- d. Annual Report – Earlham Rescue, Captain Blake Boyle
There were 213 calls in 2021, up 17 from last year. 768 responses with average of 3.6 people per call. Trying to recruit new members. They usually look to the fire department for that. They have 15 members, including a new nurse. They currently have 5 paramedics and 4 nurses which puts them at the advanced EMT level, and department is recertified with the state with advanced level service. 491 hours of training. State only requires 24 hours of EMT training every 2 years, but Rescue puts in more training hours than that.

5. OLD BUSINESS

- a. Consider approval of motion to approve renewal of United Health Care policy for employee health insurance starting February 1, 2022 through January 31, 2023.
Motion by Baskin, second by Nelsen, to approve renewal of United Health Care policy for employee health insurance starting February 1, 2022 through January 31, 2023.
Roll: Ayes – unanimous. Motion passes.
- b. Discussion on draft of Amendment No. 1 to the Earlham Urban Revitalization Plan; and discussion on extending eligibility to apply for tax abatement.
Hibbs reminded council the amendment was to add industrial and commercial properties to the current Urban Revitalization Plan. Council approved the draft and consensus agreed to keep December 31, 2024 as the termination date of the Plan, instead of extending it at this time.

6. NEW BUSINESS

- a. Consider approval of Resolution No. 22-05 Approving the Tax Abatement Application for 150 NE Maple Avenue, Earlham, Iowa
Motion by Baskin, second by Mudge to approve Resolution No. 22-05 Approving the Tax Abatement Application for 150 NE Maple Avenue, Earlham, Iowa.
Roll: Ayes – unanimous. Motion passes.
- b. Consider approval of Resolution No 22-06 Amending the Madison County Mitigation Plan For The City of Earlham Identifying the Earlham Storm Siren as a Mitigation Effort.
Hibbs explained this action is required for the Homeland Security grant we are applying for the new storm siren.
Motion by Swalla, second by Baskin, to approve Resolution 22-06 Amending the Madison County Mitigation Plan For The City of Earlham Identifying the Earlham Storm Siren as a Mitigation Effort.
Roll: Ayes – unanimous. Motion passes.
- c. Consider approval of motion to approve Amendment #2 to Agreement between Shive-Hattery, Inc and City of Earlham regarding the Wastewater Treatment Improvements Project.
Coffman explained this Amendment to the Agreement with Shive-Hattery is due to rebidding, value engineering, SRF assistance, and the clean water storm water project (part of WW Treatment Project).
Motion by Baskin, second by Mudge, to approve Amendment #2 to Agreement between Shive-Hattery, Inc and City of Earlham regarding the Wastewater Treatment Improvements Project.
Roll: Ayes – unanimous. Motion passes.
- d. Consider approval of motion to approve Professional Services Agreement with Shive-Hattery for Sponsored Project funding from State Revolving Fund.
Motion by Swalla, second by Baskin, to approve Professional Services Agreement with Shive-Hattery for Sponsored Project funding from State Revolving Fund.
Roll: Ayes – unanimous. Motion passes.
- e. Set the date and time for the Public Hearing on the Max Levy for the FY23 Budget for Monday, February 14, 2022, at 7:00 p.m.
Motion by Mudge, second by Nelson, to approve Monday, February 14, 2022, at 7:00 p.m. as the date and time for the Public Hearing on the Max Levy for the FY23 Budget.
Roll: Ayes – unanimous. Motion passes.

7. Mayor's Report
Attended usual meetings
8. Clerk's Report
Stated she has been working on budget and max levy. Distributed copies of the FY21 Audit. Stated Lauren Volz informed her that he will be retiring and has sold his firm. She has met the new agent and the office will remain in Stuart.
9. Council comments/discussion - none
10. Adjourn
Motion by Baskin, second by Mudge, to adjourn.
Roll: Ayes – unanimous. Motion passes.

Being there was no further business, meeting was adjourned at 8:14 p.m.

Jeff Lillie, Mayor

Attest: _____
Mary Sue Hibbs, Clerk/Treasurer