

**UNAPPROVED MINUTES**  
**Earlham City Council Meeting**  
**January 9, 2023**

The Earlham City Council met in regular session on Monday, January 9, 2023, at Earlham City Hall. Mayor Lillie called the meeting to order at 7:00 p.m. The following answered roll: Baskin, Fredericksen, Mudge (via Zoom), Nelsen, Swalla. Also present: Clerk Hibbs, Public Works Supervisor Coffman, Police Chief Stringham, Fire Chief Shawn Boyle, Rescue Captain Blake Boyle.

1. Approval of Agenda

**Motion by Baskin, second by Nelsen, to approve agenda.**

**Roll: Ayes – unanimous. Motion passes.**

2. Public Hearing – FY23 Budget Amendment #1.

Mayor declared Public Hearing open at 7:01 p.m. No one present to address this issue. Hibbs stated there were no oral or written comments received at City Hall.

**Motion by Fredericksen, second by Swalla, to close Public Hearing**

**Roll: Ayes – unanimous. Public Hearing closed at 7:02 p.m.**

3. Public Forum – none

4. Consent Agenda:

a. Council meeting minutes for 12-12-22

b. Treasurer's Report for 1-9-23

c. Claims and Receipts Report for 1-9-23

d. Consider approval of Resolution No. 23-01, Designating the Earlham Echo and the Winterset Madisonian as the Official Newspapers for the City of Earlham, Iowa, for 2023.

e. Consider approval of Resolution No. 23-02 Approving the Mayor's Appointment of The Law Firm of Peer, Nelsen, & Braland as City Attorney for the City of Earlham for 2023.

f. Consider approval of Resolution No. 23-03 Designating Earlham Savings Bank as the official Depository for Public Funds Belonging to the City of Earlham, Iowa, for 2023.

g. Consider approval of Mayor's re-appointment of Shawn Boyle as Fire Chief for the Earlham Volunteer Fire Department, and Blake Boyle as Rescue Captain for the Earlham Rescue Squad.

**Motion by Swalla, second by Baskin, to approve consent agenda.**

**Roll: Ayes – unanimous. Motion passes.**

5. Department Reports

a. Public Works - Gary Coffman, Public Works Supervisor

Snow removal, Christmas decorations taken down. There were numerous meters frozen around town including Elevator frozen line. Repaired tractor fuel gauge. Fence on north side of Gendler was hit by a car as well as Gendler fence. Not worth sending to insurance. Gendler will fix and we will pay our part. Fixed floor cleaner at Community Building and fixed tables. Ice skating rink up and kids are using it. Working on budget numbers. Lagoon construction taking January and February off. Parts are ordered. Mudge asked about pot holes on Birch, and is there any chance Birch could be blacktopped in the future. Coffman explained County owns part of that road. He will talk to County regarding grading. Will talk about 28E Agreement.

b. Police Department – Chief Matt Stringham

Participated in Shop with a Cop. The part-time officers are signed up for computer continuing education class which is required by state. Junk car notices have been hand delivered to several properties. Ordered new car from Stivers. Bids for installing, or leasing, equipment. Cameras have been installed in City Hall. Police Department Facebook page is up & running. 28E Agreement with School. ECSD Superintendent Kaster talked about grant they can get for \$20,000 to help pay for salary for a third police officer. The grant will have a 2049 sunset. It will be revisited every 2-3 years. Police Chief and Superintendent will work together on the agreement draft.

- c. Fire Department – Chief Shawn Boyle – Annual report  
Chief S. Boyle presented written report to Council. Had 111 total calls last year. 845 fire fighters responded to calls, which is 7.61 members per call. Department put in a total of 545 hours of training this year. Required 24 hours a year per person. Stated the increase in calls was from grass fires and assisting other departments. Has 4 open slots currently in the department.
  - d. Rescue – Captain Blake Boyle – Annual report  
Captain B. Boyle presented written report to Council. Had 204 calls this year. Third consecutive year they responded to over 200 calls. Average of 3.6 members per call. They are at an Advanced EMT Level which allows them to provide more service to patients. There is two years left on that license level. Attended all foot ball games as well as Freedom Fest.
6. Board, Commission, Committee Reports - none
7. UNFINISHED BUSINESS
- a. Swimming pool renovation and new public works building.  
Coffman stated he has been looking at possible property for public works building.
  - b. Consider approval of Resolution No 23-04 a Resolution by Earlham to Engage the Assistance of Southern Iowa Council of Governments (*for comprehensive plan*)  
**Motion by Baskin, second by Swalla, to approve Resolution No 23-04 a Resolution by Earlham to Engage the Assistance of Southern Iowa Council of Governments**  
**Roll: Ayes - unanimous. Motion passes.**
8. NEW BUSINESS
- a. Consider approval of Resolution No 23-05 Approving FY23 Budget Amendment #1.  
**Motion by Swalla, second by Baskin, to approve Resolution No 23-05 a Approving FY23 Budget Amendment #1.**  
**Roll: Ayes – unanimous. Motion passes.**
  - b. Consider approval of Resolution No 23-06 Approving a 23E Agreement with Madison County for Dispatch Services for Earlham Police, Fire and Rescue Departments.  
**Motion by Fredericksen, second by Baskin, to approve Resolution No 23-06 Approving a 23E Agreement with Madison County for Dispatch Services for Earlham Police, Fire and Rescue Departments.**  
**Roll: Ayes – unanimous. Motion passes.**
  - c. Consider motion to approve Pay Application #4 to Blue Ribbon Builders for the Sewer Lagoon Update Project, in the amount of \$140,052.50.  
**Motion by Fredericksen, second by Swalla, to approve payment of Pay Application #4 to Blue Ribbon Builders for the Sewer Lagoon Update Project, in the amount of \$140,052.50.**  
**Roll: Ayes – unanimous. Motion passes.**
  - d. Connie Terry – Levitt Amp  
Not present.
  - e. Set the date and time for the Public Hearing on the Max Levy for the FY 24 Budget for Monday, February 13, 2023, 7:00 p.m.  
**Motion by Swalla, second by Baskin, to set the date and time for the Public Hearing on the Max Levy for the FY24 for February 13, 2023, at 7:00 p.m.**  
**Roll: Ayes – unanimous. Motion passes.**

9. Mayor's Report  
Has attended numerous county budget meetings and will be attending Earham budget meetings.
10. Clerk's Report  
Has been working on budget numbers. Asked if first Budget Workshop can be held on the January 11 instead of January 12.
11. Council comments/discussion  
Nelsen said he spoke to Adel Tree. They said they have some re-seeding programs to help us with replacing the trees that have been removed. Nelsen told them Council can address this after budget is done.
12. Adjourn  
Motion by Nelsen, second by Baskin, to adjourn.  
Roll: Ayes – unanimous. Motion passes.

Being there was no further business, meeting was adjourned at 7:45 p.m.

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Jeff Lillie, Mayor

Attest: \_\_\_\_\_  
Mary Sue Hibbs, Clerk/Treasurer