

UNAPPROVED MINUTES
Earlham City Council Meeting
September 16, 2019

The Earlham City Council met in a continued meeting from September 9, 2019, on Monday, September 16, 2019, at Earlham City Hall. (*Due to power outage on September 9th, the meeting was adjourned following the Consent Agenda and Council moved to continue on September 16, 2019.*) Mayor Lillie called the meeting to order at 7:00 p.m. and the following answered roll: Fredericksen, Payne, Swalla. Absent: Griswold, Petersen. (Mayor stated Petersen will be about 30 minutes late.) Staff present: Clerk Hibbs, Public Works Supervisor Coffman, Police Chief Heimdal.

1. Approval of Agenda

Motion by Fredericksen, second by Payne, to approve the agenda

Roll: Ayes – unanimous. Motion passes.

2. Public Forum

Alissa Johnson, Bricker-Price Block Executive Director – explained the upcoming “The Harvest Gathering”, a farm to table event, to be held on Sunday, October 20, 2019. She asked permission to close down Chestnut in front of their building. She also asked the city to be a sponsor of the event for \$500. As far as the street closing, the Mayor stated there is no required paperwork, just as long as the Police Department knows when and where. There is going to be a live band so there will need to be a request for a noise ordinance variance at the next meeting. Typically, the city does not make contributions to organizations, but it can be on the next agenda for discussion. She also asked to use cocktail tables from community building. Mayor will check with members of the Community Building Board regarding that question.

(Petersen arrived at 7:07 p.m.)

Gary Arnburg address council regarding the new building permit/inspection fees. Council explain the fee is 1% of valuation of the home, not 1% increase over previous fees. He also questioned the value the building inspector is placing on homes. He feels values in Earlham are lower than in large cities. Mayor said he will talk to V&K regarding values. Also had a discussion on trade fees.

3. Consent Agenda:

- a. Minutes of September 9, 2019 Council meeting
- b. Consider approval of addition of Full Wine License to Casey’s General Store #2644
- c. Consider approval of ownership update for Casey’s General Store #2644
- d. Consider approval of 2019 Annual Urban Renewal Report

Motion by Swalla, second Payne, to approve consent agenda.

Roll: Ayes – unanimous. Motion passes.

4. Boards, Commission, Committee Reports - None

5. Department Reports

- a. Public Works - Gary Coffman, Public Works Supervisor
Regular seasonal mowing, trimming, spraying. Crack sealing has been done on 3rd Street, Elm, and Lynn Avenues. Valve turner was here and found no issues with hydrants. Lagoon aerator maintenance. Flashing light installed at Walnut and RR tracks. New skid loader arrived. Received no bids on the old one. Employee Adam Gordon bought the Bobcat for the trade-in amount. Coffman will try again to sell snow blower. Library had a backup and had to get new carpet. Pool has been winterized. Acco will check on price for fiberglass insert for pool. There are under 70 sump pumps left to check. Found a 20,000 to 30,000 gallon water leak on a service line, that was flowing directly into footing tile around house and going into sanitary system. Coffman stated that is a large part of our I&I problem. The oodle swing, which has been asked for, will cost about \$5000. Mayor said we should try for a Madison County Development Grant. Pre-bid meeting on the new water tower was held last week. Bid opening will be October 3, 2019, at 1:00 p.m. Discussion was held on the mowing at Gendler Park.

- b. Police Department – Chief Jason Heimdal
(Chief had to leave due to a call)

6. OLD BUSINESS

- a. Consider motion to take Resolution No. 19-34 Trade Permit Fees in the City of Earlham, IA, off the TABLE
Motion by Swalla, second Petersen, to approve motion to take Resolution No. 19-34 Trade Permit Fees in the City of Earlham, IA, off the TABLE
Roll: Ayes – unanimous. Motion passes.
- b. Consider approval of Resolution No. 19-34 Trade Permit Fees in the City of Earlham, IA
Discussion on this issue was held during the Public Forum. Trade permits are part of the 2015 International Building Code which Earlham adopted. These permits will be available as a service to the public but not required. Mayor stated the City is not going to be the “hot-water heater police”.
Motion by Payne, second by Swalla, to approve Resolution No. 19-34 Trade Permit Fees in the City of Earlham, IA
Roll: Ayes -unanimous. Motion passes.
- c. Consider approval of Resolution No. 19-36, Awarding the Bid for the Purchase of the Property Known as “The Old Fire Station”, Earlham, Iowa
Building is being sold to Bill Hunter. Mayor will sign Quit Claim Deed, and, along with other paperwork, will be forwarded to the city attorney for the closing.
Motion by Petersen, second by Swalla, to approve Resolution No. 19-36, Awarding the Bid for the Purchase of the Property Known as “The Old Fire Station”, Earlham, Iowa
Roll: Ayes – unanimous. Motion passes.
- d. Consider approval of Second Reading of Ordinance No. 409, Amending the Code of Ordinances of the City of Earlham, Iowa, 2017, Chapter 166.12 Subdivision Regulations – Fees.
Motion by Swalla, second Payne, to approve the Second Reading of Ordinance No. 409, Amending the Code of Ordinances of the City of Earlham, Iowa, 2017, Chapter 166.12 Subdivision Regulations – Fees.
Roll: Ayes – unanimous. Motion passes.
- e. Consider approval of Second Reading of Ordinance No. 412, Amending the Code of Ordinances of the City of Earlham, Iowa, 2017, Chapter 5.07 Cumulative Purchases.
Motion by Swalla, second Frederickson, to approve the Second Reading of Ordinance No. 412 Amending the Code of Ordinances of the City of Earlham, Iowa, 2017, Chapter 5.07 Cumulative Purchases.
Roll: Ayes – unanimous. Motion passes.

Motion by Swalla, second by Payne, to waive the Third Readings of Ordinances No. 409 and 412.
Roll: Ayes – unanimous. Motion passes.
- f. Consider approve of Resolution No. 19-39 Approving the Agreement For Information Technology Services With Mainstay Systems.
Motion by Frederickson, second Petersen, to approve Resolution No. 19-39 Approving the Agreement For Information Technology Services With Mainstay Systems.
Roll: Ayes – unanimous. Motion passes.

7. NEW BUSINESS

- a. Consider approval of Resolution No. 19-35 Approving the Application for Tax Abatement for 310 NE Cherry Avenue, Earlham, Iowa
Motion by Frederickson, second by Swalla, to approve Resolution No. 19-35 Approving the Application for Tax Abatement for 310 NE Cherry Avenue, Earlham, Iowa
Roll: Ayes – unanimous. Motion passes.

- b. Consider approval of Resolution No. 19-37 Approving the Application for Tax Abatement for 225 NW 2nd Street, Earlham, Iowa
Motion by Swalla, second Payne, to approve Resolution No. 19-37 Approving the Application for Tax Abatement for 225 NW 2nd Street, Earlham, Iowa
Roll: Ayes – unanimous. Motion passes.
- c. Consider approval of Resolution No. 19-38 Approving the Reimbursement of Property Taxes for 930 NE 4th Street, Earlham, Iowa, In Lieu of Tax Abatement.
Motion by Petersen, second by Payne, to approve Resolution No. 19-38 Approving the Reimbursement of Property Taxes for 930 NE 4th Street, Earlham, Iowa, In Lieu of Tax Abatement.
Roll: Ayes – unanimous. Motion passes.
- d. Consider approval of Resolution No. 19-40 Approving a Memorandum of Understanding between the Iowa Department of Administrative Services, State Accounting Enterprise, and the City of Earlham, Iowa, for Participation in the Income Offset Program
Motion by Fredericksen, second Swalla, to approve Resolution No. 19-40 Approving a Memorandum of Understanding between the Iowa Department of Administrative Services, State Accounting Enterprise, and the City of Earlham, Iowa, for Participation in the Income Offset Program
Roll: Ayes – unanimous. Motion passes.
8. Mayor's Report
Paperwork for elections must be turned into the County Auditor by this Thursday, September 19, 2019. There will be a stone setting ceremony this Saturday, September 21st at 11:30 a.m. (following the Legion breakfast) for a Spanish-American War Veteran who has never had a military stone. This has been made possible by the hard work of Madison County Historical Preservation. The Chicks With Checks are applying again this year for Levitt Foundation grant for the outdoor music concerts. Council will need to discuss whether or not to give matching funds for this grant. Another topic for future is purchasing new I-pads or laptops. Mayor Lillie declared Thursday, October 31, 2019 as Beggar's Night.
9. Clerk's Report
Clerk Hibbs mentioned the 2020 Community Catalyst Grant is available for local cities. \$100,000 to be used for renovations and improvements to underperforming buildings. Cities are encouraged to ask their building owners to compete for funds.
10. Council comments/discussion - none
11. Adjourn
Motion by Fredericksen, second by Payne to adjourn.
Roll: Ayes – unanimous. Motion passes.

Being there was no further business, the meeting was adjourned at 8:30 p.m.

Jeff Lillie, Mayor

Attest: _____
Mary Sue Hibbs, Clerk/Treasurer