

**UNAPPROVED MINUTES**  
**Earlham City Council Meeting**  
**May 11, 2020**

The Earlham City Council met in regular session, on Monday, May 11, 2020. Due to covid-19 preventions, the meeting was held electronically. Mayor Lillie called the meeting to order at 7:03 p.m. and the following answered roll: Baskin, Fredericksen, Payne, Swalla. Absent: Petersen (arrived at 7:46 p.m.). Also present: Clerk Hibbs, Police Chief Heimdal, and Public Works Supervisor Coffman.

1. Approval of Agenda  
**Motion by Payne, second by Baskin, to approve agenda.**  
**Roll: Ayes - unanimous. Motion passes.**
2. Public Forum - None
3. Consent Agenda:
  - a. Council meeting minutes for April 13, 27, & May 4 2020
  - b. Treasurer's Report as of April 30, 2020
  - c. Claims and Receipts Report for May 11, 2020
  - d. Approval of Iowa Retail Cigarette/Tobacco/Nicotine/Vapor Permit for Casey's Marketing Store #2644  
Hibbs requested item b. be removed from Consent Agenda, as it was not ready.  
**Motion by Fredericksen, second by Baskin, to approve consent agenda without item b.**  
**Roll: unanimous. Motion passes.**
4. Boards, Commission, Committee Reports - None
5. Department Reports
  - a. Public Works - Gary Coffman, Public Works Supervisor  
Seasonal work including mowing and trimming. Adel Tree has been In town. Will look at budget to see how much more work we can have them do. Will get a concrete company in to fix Walnut Ave. Will see if same company will lay the concrete pad for the columbarium at the cemetery. Water tower project is on schedule. The last block of sewer lining on Walnut has been done. Coffman stated he spoke with the engineers who said we were not gaining any ground in the lagoon issue by stopping the I&I and said we should not spend anymore money on that effort. We should rather go ahead with the lagoon updates as directed by the DNR. They will prepare a contract for the scope of services to be presented at the June 8th meeting. Coffman has lined up Blacktop Services to do the street project left over from last summer. He will also have them do some chip sealing if we have enough money. He has a new price for the oodle swing and will get it ordered this week for the park. Pool patching is done, and ready for paint. He stated there are 3 water customers who are 3 months behind in their water bills. He asked if council wants to reconsider their no shut off policy during the Corvid-19 situation.
  - b. Police Department – Chief Jason Heimdal  
Traffic stops have slowed. Officer Sand had to get a new hot-spot for his phone. Chief talked to the Sheriff regarding the horse neglect issue. Sheriff said the condition of the sentencing is to sell off the horses. However, there has been no disposition of the trial from 2 years ago. Is now set for this coming August. Reported on two dog attacks over the last several days. Both animals are quarantined at home. Council set a hearing for both dogs during the special sessions meeting set for Monday, May 18, 2020, at 7:00 p.m. Hibbs will prepare written notice to owners and Chief Heimdal will deliver said notices.

6. OLD BUSINESS

- a. Discussion and possible action on Tennis Court resurfacing – Mindy Harskamp  
Harskamp stated they are planning to do a sport court instead of concrete. Received a quote from Sports Construction Midwest for \$69,950. She presented a summary of the funds received/promised for this project. They are asking \$10,000 from the city. The project needs to be finished by December 31, 2020, in order not to lose the Wellmark Foundation Grant. Council directed Hibbs to check the FY20 and FY21 budgets for possible funding.
- b. Consider approval of Ord No. 422 Amending Code of Ordinances of Earlham, Iowa, by Amending Chapter 55 Animal Protection and Control, Chapter 56 Dog License Required, and Chapter 57 Dangerous and Vicious Animals  
Hibbs stated there was a Public Safety Committee meeting just prior to this meet and several changes were made. She will type up the changes and send to council for consideration at the next regularly scheduled council meeting.  
**Motion by Fredericksen, second by Swalla to table Ordinance No. 422 until the June 11, 2020, meeting.**  
**Roll: Ayes - unanimous. Motion passes.**

7. NEW BUSINESS

- a. Discussion on pool opening for summer 2020  
After discussion regarding the positives and negatives regarding pool opening, it was decided that Coffman will go ahead, paint pool, get it ready, then wait for announcement from Governor regarding pool openings. Decision will also depend on when Earlham School District opens again.

*Petersen arrived 7:46 p.m.*

- b. Set date and time for public hearing on Budget Amendment #2 FY 19-20 for June 8, 2020, 7:00 p.m.  
Hibbs explained the budget amendment is for water tower engineering expenses, possible cemetery concrete, and an interfund loan for other water tower expenses.  
**Motion by Swalla, second by Baskin, to set date and time for public hearing on Budget Amendment #2 FY 19-20 for June 8, 2020, 7:00 p.m.**  
**Roll: Ayes – unanimous. Motion passes.**
- c. Set date and time for meeting to approve GO and Water Revenue issuances for water tower project for May 18, 2020, at 7:00 p.m.  
**Motion by Fredericksen, second by Payne, to set date and time for meeting to approve GO and Water Revenue issuances for water tower project for May 18, 2020, at 7:00 p.m.**  
**Roll: Ayes - unanimous. Motion passes.**

8. Mayor's Report – None

9. Clerk's Report - None

10. Council comments/discussion - None

11. Adjourn

**Motion by Fredericksen, second by Baskin, to adjourn.**  
**Roll: Ayes – unanimous. Motion passes.**

Being there was no further business, meeting was adjourned at 7:50 p.m.

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Jeff Lillie, Mayor

Attest: \_\_\_\_\_  
Mary Sue Hibbs, Clerk/Treasurer