

UNAPPROVED MINUTES
Earlham City Council Meeting
March 8, 2021

The Earlham City Council met in regular session on Monday, March 8, 2021. This meeting was conducted via Zoom, originating at Earlham City Hall. Mayor Lillie called the meeting to order at 7:00 p.m. and the following answered roll: Baskin, Fredericksen, Payne, Petersen, Swalla. Staff present: Clerk Hibbs, Public Works Supervisor Coffman, Police Chief Heimdal.

1. Approval of Agenda
Motion by Baskin, second by Swalla, to approve agenda.
Roll: Ayes – unanimous. Motion passes.

2. Consider approval of Resolution No. 21-09, Ratifying, Confirming, and Approving Publication of Notice of Public Hearing for the Issuance of Not to Exceed \$2,400,000 General Obligation Capital Loan Notes (*SW*)
Motion by Swalla, second by Petersen, to approve Resolution No. 21-09, Ratifying, Confirming, and Approving Publication of Notice of Public Hearing for the Issuance of Not to Exceed \$2,400,000 General Obligation Capital Loan Notes
Roll: Ayes – unanimous. Motion passes.

3. Consider approval of Resolution No. 21-10, Ratifying, Confirming and Approving Publication of Notice of Public Hearing for the issuance of Not to Exceed \$300,000 General Obligation Capital Loan Notes. (*PW*)
Motion by Payne, second by Fredericksen, to approve Resolution No. 21-10, Ratifying, Confirming and Approving Publication of Notice of Public Hearing for the issuance of Not to Exceed \$300,000 General Obligation Capital Loan Notes.
Roll: Ayes – unanimous. Motion passes.

4. Public Hearings
 - a. Public hearing on the authorization of a Loan Agreement and the issuance of not to exceed \$2,400,000 General Obligation Loan Notes to evidence the obligation of the City thereunder.
Mayor Lillie declared the public hearing open at 7:03 p.m. Clerk Hibbs stated there were no written or oral comments received at City Hall. No one present to speak to this issue.
Motion by Petersen, second by Baskin, to close public hearing.
Roll: Ayes – unanimous. Motion passes. Public Hearing closed at 7:04 p.m.

 - b. Public hearing on the authorization of a Loan Agreement and the issuance not to exceed \$300,000 of General Obligation Loan Notes to evidence the obligation of the City thereunder.
Mayor Lillie declared the public hearing open at 7:04 p.m. Clerk Hibbs stated there were no written or oral comments received at City Hall. No one present to speak to this issue.
Motion by Payne, second by Fredericksen, to close public hearing.
Roll: Ayes – unanimous. Motion passes. Public Hearing closed at 7:05 p.m.

 - c. Public Hearing on the FY22 City of Earlham Budget.
Mayor Lillie declared the public hearing open at 7:05 p.m. Clerk Hibbs stated there were no written or oral comments received at City Hall. No one present to speak to this issue.
Motion by Baskin, second by Petersen, to close public hearing.
Roll: Ayes – unanimous. Motion passes. Public Hearing closed at 7:06 p.m.

5. Public Forum – none

6. Consent Agenda:
 - a. Council meeting minutes for February 8, 2021, and February 17, 2021
 - b. Treasurer’s Report for March 8, 2021
 - c. Claims and Receipts Report for March 8, 2021**Motion by Payne, second by Swalla, to approve consent agenda.**
Roll: Ayes – unanimous. Motion passes.

7. Boards, Commission, Committee Report - None

8. Department Reports

a. Public Works - Gary Coffman, Public Works Supervisor

Plowed snow; installed stop signs and replaced others which did not meet reflectivity standards; replaced several water meters. Water tower is on standstill for the lights. We are still holding the last check to see if issue can be resolved. Lagoon is in design phase. Bidding will be done in September. Has been getting prices for the GMCCF grants. After talking with engineer, the price of the public works building will probably be over \$500,000 due to regulations because it is a city building. Coffman stated he has been in conversation with Verizon Wireless about the possibility of installing a cell phone antenna in the city. The school just rejected a proposal to put this on the school property. Coffman said he would like to see it at the NW corner of the lagoon, however Verizon would like to place the 60 foot wood pole near the gate to the lagoon. Coffman explained this tower is meant to increase cell strength in Earlham and not interstate and surrounding areas. Mayor suggested a Municipal Enterprises Committee Meeting to go over the information and discuss. Meeting set for Tuesday, March 16th at 6:30 p.m. Fredericksen asked about the pie swing. Coffman said he has it and they they will get it put up soon.

b. Police Department – Chief Jason Heimdal

Participated in active shooter and emergency medical training with the Madison County Sheriff's Department. The new radios now are programmed with the same frequency as Madison County and are working. Both he and Officer Stringham had CPR training. Chief stated he had to make a trip to Fort Dodge to pick up evidence. Had cable fixed on his radar. Has pulled over a few people at new stop signs. A few complaints but most people understand why they are there

9. OLD BUSINESS

a. Consider waiving the Second and Third Readings of Ordinance No 427 Amending the Code of Ordinances of the City of Earlham, Iowa, 2017, Chapter 92, Water Rates.

Mayor Lillie stated we should consider passing Second Reading and then consider waiving the Third Reading
Motion by Fredericksen, second by Baskin, to approve the Second Reading of Ordinance No 427 Amending the Code of Ordinances of the City of Earlham, Iowa, 2017, Chapter 92, Water Rates.

Roll: Ayes – unanimous. Motion passes.

Motion by Fredericksen, second by Baskin, to approve Waiving Third Reading of Ordinance No 427 Amending the Code of Ordinances of the City of Earlham, Iowa, 2017, Chapter 92, Water Rates.

Roll: Ayes – unanimous. Motion passes. Ordinance No. 427 is approved.

b. Consider approval of request from Earlham Chicks With Checks for \$5,000.00 as part of grant match for the Levitt AMP Music Series in Earlham, Summer 2021.

Hibbs explained this was budgeted in this fiscal year and the money is still available.

Motion by Fredericksen, second by Payne, to approve request from Earlham Chicks With Checks for \$5,000.00 as part of grant match for the Levitt AMP Music Series in Earlham, Summer 2021

Roll: Ayes – unanimous. Motion passes.

c. Allissa Johnson, Exec. Director Bricker Price Block, regarding BIG Dream Gathering.

Allissa Johnson Fagan spoke on upcoming BIG Dream Gathering event which will be held on Saturday, June 26, 2021. It is being moved to the city park to accommodate the goal of 300 people attending. There will also be an app where people can keep the conversation going. As it is free, the event will also be live-streamed. Chief asked about parking around the square. They asked if the streets around the square could be blocked off. The Farm to Table dinner will be held that evening. Also asked for South Chestnut in front of Bricker Price to be closed. Johnson stated the event will be announced in the Earlham Echo in April. The Fall Farm to Table event will be October 3, 2021. Mayor reminded Hibbs to put a noise ordinance exemption permit for the Farm to Table on the April or May agenda.

10. NEW BUSINESS

- a. Consider approval of Resolution No. 21-11, a Resolution Instituting Proceedings to Take Additional Action for the Issuance of Not to Exceed \$2,400,000 General Obligation Capital Loan Notes.
Motion by Fredericksen, second by Baskin, to approve Resolution No. 21-11, a Resolution Instituting Proceedings to Take Additional Action for the Issuance of Not to Exceed \$2,400,000 General Obligation Capital Loan Notes.
Roll: Ayes – unanimous. Motion passes
- b. Consider approval of Resolution No. 21-12, a Resolution Instituting Proceedings to Take Additional Action for the Issuance of not to Exceed \$300,000 General Obligation Capital Loan Notes.
Motion by Swalla, second by Petersen, to approve Resolution No. 21-12, a Resolution Instituting Proceedings to Take Additional Action for the Issuance of not to Exceed \$300,000 General Obligation Capital Loan Notes.
Roll: Ayes – unanimous. Motion passes.
- c. Consider approval of Resolution No. 21-13, a Resolution Authorizing the Issuance of \$2,700,000 General Obligation Capital Loan Notes, Series 2021, and Levying a Tax for the Payment Thereof.
Motion by Payne, second by Swalla, to approve Resolution No. 21-13, a Resolution Authorizing the Issuance of \$2,700,000 General Obligation Capital Loan Notes, Series 2021, and Levying a Tax for the Payment Thereof.
Roll: Ayes – unanimous. Motion passes.
- d. Consider approval of Resolution No. 21-14 Approving Adoption of FY21-22 Budget for the City of Earlham, Iowa.
Motion by Baskin, second by Petersen, to approve of Resolution No. 21-14 Approving Adoption of FY21-22 Budget for the City of Earlham, Iowa.
Roll: Ayes – unanimous. Motion passes.
- e. Consider approval of Resolution No. 21-15 Waiving the Right to Review a Subdivision Described as “Parcel F of the E1/2 of the NE1/4 of Section 11-T77N-R29W” Within a Two-Mile Radius of the City of Earlham.
Motion by Petersen, second by Swalla, to approve of Resolution No. 21-15 Waiving the Right to Review a Subdivision Described as “Parcel F of the E1/2 of the NE1/4 of Section 11-T77N-R29W” Within a Two-Mile Radius of the City of Earlham.
Roll: Ayes – unanimous. Motion passes.
- f. Consider approval of Resolution No. 21-16 Approving the Application for Tax Abatement for 565 NW 2nd Street, Earlham, Iowa.
Coffman brought to council attention that construction is not complete at this address.
Motion by Fredericksen, second by Payne, to TABLE Resolution No. 21-16 Approving the Application for Tax Abatement for 565 NW 2nd Street, Earlham, Iowa.
Roll: Ayes – unanimous. Motion passes.
- g. Consider approval of Resolution No. 21-17 Approving Transfer of \$50,465.46 from CD# 1118401 in General Fund Investments to the Public Works Building Fund Checking.
Hibbs explained this was to free up cash for the portion of the new Public Works Building which is being funded from investments.
Motion by Baskin, second by Swalla, to approve of Resolution No. 21-17 Approving Transfer of \$50,465.46 from CD# 1118401 in General Fund Investments to the Public Works Building Fund Checking.
Roll: Ayes – unanimous. Motion passes.

- h. Consider approval of Resolution No. 21-18 Approving Grant Submittals for The New Public Works Building, Street Light Replacement Globes, and Swimming Pool Decking Project.
Motion by Petersen, second by Baskin, to approve Resolution No. 21-18 Approving Grant Submittals for The New Public Works Building, Street Light Replacement Globes, and Swimming Pool Decking Project.
Roll: Ayes – unanimous. Motion passes.
- i. Consider motion to approve United Risk Services, LLC proposal of EMC Insurance renewal effective April 1, 2021.
Motion by Fredericksen, second by Baskin, to approve United Risk Services, LLC proposal of EMC Insurance renewal effective April 1, 2021.
Roll: Ayes – unanimous. Motion passes.
- j. Consider motion to go into closed session per Iowa Code Chapter 21.5c, to discuss strategy with counsel in matters that are presently in litigation.
Closed Session was not held.
- k. Consider approval of Resolution No. 21-19 Approving the Return of Rhonda Bowers Dog to City Limits.
Motion by Swalla, second by Fredericksen, to approve Resolution No. 21-19, Approving the Return of Rhonda Bowers Dog to City Limits.
Roll: Baskin-aye, Fredericksen-aye, Payne-nay, Petersen-aye, Swalla-aye. Motion passes
Coffman asked if public works employees could have a picture of this dog so if they find it running loose they can report it to the Police Department.
Swalla amended his motion, second by Fredericksen, to approve Resolution No. 21-19 and owners must submit a recent photograph of the animal to the Earlham Police Department
11. Mayor's Report
Has attended several meetings. That is where he found out about the GMCCF grants. Would like to set up a meeting with Finance Committee and representative from SICOG to review grant opportunities.
12. Clerk's Report
Hibbs stated if there was any interest in Affordable housing e-mail she forwarded to them, to let her know. Still need 3 new members for the Community Building Board and Planning & Zoning Committee, each. Hibbs will send description of each board and duties to council as they continue to search for members.
13. Council comments/discussion - None
14. Adjourn
Motion by Fredericksen, second by Baskin, to adjourn.
Roll: Ayes – unanimous. Motion passes.

Being there was not further business, meeting adjourned at 8:00 p.m.

Jeff Lillie, Mayor

Attest: _____
Mary Sue Hibbs, Clerk/Treasurer